



_____, 2026

To Whom It May Concern:

_____ has applied to work as a youth baseball umpire with Libertyville Little League, a nonprofit youth baseball league.

Umpires work with league officials to set their schedules on a per game basis. Work will not exceed three hours per day on school days or ten hours of officiating in a week (Sunday-Saturday). The participants in the games will be ages 8 to 12. Umpires are scheduled to work in pairs and typically cover games with players who are at least three years younger than the umpires.

No umpire will work a game without volunteer adult coaches present; all coaches are required to pass background safety checks.

Umpires who are 13 must have a responsible adult on site at the ballpark while they are officiating.

The pay for the position ranges from \$20 per game to \$40 per game.

Please grant this applicant a work permit, which is required by the Illinois Department of Labor, to allow him/her to work as a youth umpire for Libertyville Little League. Feel free to contact me if you have any questions about the job or our program.

Sincerely,

Scott Holland
Umpire-in-Chief
Libertyville Little League
847-707-8541
sth749@gmail.com